



# SECURING IT CONTRACT LABOR

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## Overview

The Arkansas IT Contract Labor Contract is used by State Hiring Managers to find contract labor for temporary time and materials (T&M) positions. There are **eighteen** job titles with **fixed hourly rates** based on the latest market conditions in Arkansas. They cover a broad range of services, experience levels, and skills, allowing you to fill all your staffing needs. This contract reduces costs, streamlines the procurement process, and provides more opportunities for all businesses, including Arkansas minority businesses.

## Managed Service Provider

Computer Aid, Inc. (CAI) has been selected to manage all aspects of this contract:

- Agency consultation
- Response management and performance oversight
- Candidate evaluation
- Interview facilitation
- Invoice processing
- Help desk support

In short, CAI finds qualified people and handles the administrative burden while you manage your initiatives.

## Benefits

This procurement vehicle provides:

- A CAI account manager with decades of IT staffing experience to help qualify your need
- A web-based workflow, requisitioning, and time reporting/approval tool that can be accessed anytime, anywhere
- A set of performance-based service level agreements (SLAs) that help ensure you find quality candidates quickly
- An open network of almost 300 vendors, able to respond to all your IT staffing needs
- Customizable reports that provide visibility into all stages of the procurement process

## Supplier Diversity

CAI believes minority business enterprises (MBEs) should be given the opportunity to succeed under this contract. Therefore, we use the following outreach techniques:

- Meet with prospective vendors and explain the contract
- Share best practices and provide training
- Broadcast potential opportunities
- Assist with candidate submissions and provide candidate feedback

## Contacting CAI

If you need to find a person for your organization, please contact CAI's Account Manager, Tommy Tompkins at **501-249-6388** or **tommy\_tompkins@compaid.com**.

If you need additional assistance, please contact the Arkansas Help Desk at 800-635-5138.